



**WOODLAND JOINT UNIFIED SCHOOL DISTRICT  
MINUTES OF THE  
ANNUAL ORGANIZATIONAL MEETING**

**December 18, 2019**

District Office Board Room  
435 Sixth Street  
Woodland, CA 95695

Attendance Taken at 5:00 PM:

Present:

Deborah Bautista Zavala  
Morgan Childers  
Debbie Decker  
Teresa Guerrero  
Karen Rosenkilde-Bayne  
Rogelio Villagrana  
Jake Whitaker

**A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.**

Minutes:

The Board President called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

**B. APPROVAL OF BOARD AGENDA - ACTION**

Minutes:

President Decker tabled information item I.1.a. Dashboard Update.

**Motion Passed:** Motion was made to approve the agenda as modified at the meeting. Passed with a motion by Jake Whitaker and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana  
Yes Jake Whitaker

**C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.**

Minutes:

No one came forward when the Board President requested comments on the Closed Session agenda items.

#### **D. CLOSED SESSION AGENDA**

##### **D.1. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

Minutes:

The Board recessed at 5:03 p.m. and reconvened in Closed Session at 5:05 p.m. Closed Session ended at 5:31 p.m.

#### **E. RECONVENE IN OPEN SESSION - 5:30 P.M.**

Minutes:

The Board President reconvened the meeting in Open Session at 5:33 p.m.

##### **E.1. Pledge of Allegiance**

Minutes:

Trustee Rosenkilde-Bayne led the Pledge of Allegiance.

##### **E.2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session**

Minutes:

The Board President announced that no action was taken in Closed Session.

**F. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning**

any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Minutes:

Beth Slykeson, ASD SDC Internship Teacher, addressed the Board regarding her concerns with the large class sizes without additional resources and supplies.

## **G. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Tom Pritchard recognized President Decker for serving as the 2019 Board President.

## **H. BOARD ACTION - ANNUAL BOARD ORGANIZATION**

### **H.1. PART I: ELECTION OF THE BOARD OFFICERS AND SUB-COMMITTEE APPOINTMENTS FOR 2020 (as individual items by action or appointment)**

#### **H.1.a. Election of Board President for 2020**

**Motion Passed:** Trustee Childers was nominated for President. Passed with a motion by Jake Whitaker and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne  
Yes Rogelio Villagrana  
Yes Jake Whitaker

#### **H.1.b. Election of Board Vice President for 2020**

**Motion Passed:** Trustee Whitaker was nominated for Vice President. Passed with a motion by Rogelio Villagrana and a second by Deborah Bautista Zavala.

Yes Deborah Bautista Zavala  
Yes Morgan Childers  
Yes Debbie Decker  
Yes Teresa Guerrero  
Yes Karen Rosenkilde-Bayne

- Yes Rogelio Villagrana
- Yes Jake Whitaker

**H.1.c. Election of Board Clerk for 2020**

**Motion Passed:** Trustee Guerrero was nominated for Clerk. Passed with a motion by Karen Rosenkilde-Bayne and a second by Morgan Childers.

- No Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- No Rogelio Villagrana
- No Jake Whitaker

**H.1.d. Appointment of Superintendent as the Official Secretary to the Board of Trustees**

**Motion Passed:** Motion was made to appoint Superintendent Mr. Tom Pritchard as the Official Secretary to the Board. Passed with a motion by Karen Rosenkilde-Bayne and a second by Rogelio Villagrana.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

**H.1.e. Appointment of Board Representatives to the Following:**

**H.1.e.I. District Finance Committee (two representatives)**

Minutes:

Trustees Guerrero and Villagrana volunteered to be the Board representatives for the District Finance Committee.

**H.1.e.II. Yolo County School Boards Association (one representative, and one alternate)**

Minutes:

Trustee Rosenkilde-Bayne volunteered to be the Board representative for the Yolo County School Boards Association. Trustee Decker volunteered to

be the alternate representative.

**H.1.e.III. Woodland Schools Foundation Liaison (one representative)**

Minutes:

There was no volunteers.

**H.1.e.IV. District Wellness Committee (one representative)**

Minutes:

Trustee Whitaker volunteered to be the Board representative for the District Wellness Committee.

**H.1.e.V. 3 x 2 x 2 Meetings with City of Woodland and Woodland Community College officials (three representatives)**

Minutes:

Trustees Bautista Zavala and Villagrana volunteered to be the Board representatives for the 3x2x2 meetings with the City of Woodland and Woodland Community College officials.

**Motion Passed:** Motion was made to appoint Trustee Rosenkilde-Bayne to serve as the third Board representative for the 3x2x2 meetings. Passed with a motion by Karen Rosenkilde-Bayne and a second by Morgan Childers.

- No Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- No Rogelio Villagrana
- Abstain Jake Whitaker

**H.1.e.VI. District Safety Committee (one representative)**

Minutes:

Trustees Decker and Bautista Zavala volunteered to be the Board representatives for the District Safety Committee.

**H.2. PART II: BUSINESS-RELATED BOARD ORGANIZATION**

**H.2.a. Approve Dates, Times, and Location of the 2020 Board Meetings**

**Motion Passed:** Motion was made to approve the Dates, Times, and Location of

the 2020 Board Meetings with the following modifications: June 11th was selected, the April 23rd meeting was moved to Wednesday, April 22nd, and the December 10th meeting was moved to Wednesday, December 9th. Passed with a motion by Morgan Childers and a second by Karen Rosenkilde-Bayne.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

#### **H.2.b. Approve Resolution 18-20: Authorizing Certain Employees to Sign on Behalf of the District**

**Motion Passed:** Motion was made to approve Resolution 18-20: Authorizing Certain Employees to Sign on Behalf of the District. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

### **I. INFORMATION**

#### **I.1. Educational Services**

##### **I.1.a. Dashboard Update**

Minutes:  
This item was tabled.

### **J. BOARD ACTION**

#### **J.1. Superintendent's Office**

##### **J.1.a. Approve Board Governance Handbook**

Minutes:  
Board Members requested additional changes. No action was taken on this item.

**J.1.b. Approve New Board Meeting Agenda Format**

**Motion Passed:** Motion was made to approve the New Board Meeting Agenda Format. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

**J.1.c. Approve Adding or Eliminating District Committees**

**Motion Passed:** Motion was made to create an Environmental Stewardship Committee to include three Board representatives and the staff recommended purpose (one-year purpose of creating a long-term environmental stewardship plan that aligns with the City's Climate Action Plan). Passed with a motion by Deborah Bautista Zavala and a second by Jake Whitaker.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

Minutes:

Trustees Decker, Whitaker, and Bautista Zavala volunteered to serve on the Environmental Stewardship Committee.

**J.1.d. Approve Rotation Schedule for Agenda Planning Meetings**

**Motion Passed:** Motion was made to approve the Rotation Schedule for Agenda Planning Meetings, with the third Trustee selected alphabetically. Passed with a motion by Morgan Childers and a second by Rogelio Villagrana.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana

Yes Jake Whitaker

## J.2. Business Services

### J.2.a. Approve Revised Board Policy 3510: Green School Operations

**Motion Passed:** Motion was made to approve Revised Board Policy 3510: Green School Operations. Passed with a motion by Morgan Childers and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

Yes Jake Whitaker

## J.3. Educational Services

### J.3.a. Approve New and Revised Course Proposals: a. Animal Science (Revision), b. Anatomy and Physiology of Animals (New), and j. Small Animal Care/Pre-Veterinary (New)

**Motion Passed:** Motion was made to approve New and Revised Course Proposals: a. Animal Science (Revision), b. Anatomy and Physiology of Animals (New), and j. Small Animal Care/Pre-Veterinary (New). Passed with a motion by Rogelio Villagrana and a second by Morgan Childers.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

Yes Jake Whitaker

## K. DATE AND TIME OF NEXT SCHEDULED REGULAR BOARD MEETING:

January 16, 2020 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.

## L. ADJOURNMENT

Minutes:

The Board President adjourned the meeting at 7:16 p.m. in honor of the 17 separate holidays that are celebrated between November and January.



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BOARD CLERK

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BOARD PRESIDENT